Using Audio Notetaker with the Cornell Method

The Cornell Method of note-taking is a tried-and-tested method of reviewing and revising notes. Using the Reference Pane within Audio Notetaker, you can apply the Cornell Method by noting down questions and keywords on text and audio notes from a lecture.

Review 1:

Within 24 hours of recording your lecture, go back to your file and write a summary of the lecture at the end of the Text Pane. Users of speech recognition software can dictate this summary into the software as recorded speech.

Review 2:

Open the Audio Notetaker file and start to listen to the recording. In the Reference Pane, note down keywords and questions. Ensure your text or spoken summary contains all the relevant information.

Revision:

When returning to the file for revision, hide the Text Pane and use the questions in the Reference Pane to check your knowledge and understanding.